

*Taylor Preparatory High School
Board Meeting Minutes
Thursday, May 4, 2017 at 9:00 am*

Meeting held at:

Taylor Preparatory High School
9540 Telegraph Road
Taylor, MI 48180

BOARD OF DIRECTORS:	PRESENT	UNABLE TO ATTEND
James Dinnan – President	X	
Tonishia Holloway – Vice President	X	
John Losen – Secretary-Treasurer	X	
Karen Mulligan - Director	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Michelle LaFata – Assistant Principal, Taylor Prep
- 3) Sean McAnally – Board Representative, PrepNet
- 4) Randy Remenap – Field Representative, GVSU
- 5) Erica Sharp – Principal, Taylor Prep

1. CALL TO ORDER

Mr. Dinnan called the meeting to order at 9:04 a.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Ms. Holloway and supported by Mr. Losen to approve the agenda as presented. The motion was approved unanimously.

3. MANAGEMENT REPORTS

a. School Leadership Report

Ms. LaFata presented the School Leadership Report. She provided an enrollment update and a review of the School Improvement Plan (SIP) activities taking place since the last meeting. Ms. Sharp provided a staffing update and reviewed recent school events. Ms. LaFata informed the Board of upcoming events, including Graduation on June 3.

b. Board Fund Report

The Board reviewed the latest Board Fund Report.

c. Matriculation Agreements

Mr. McAnally informed the Board that the matriculation agreements initiated at a prior meeting have been counter-signed by the K-8 schools.

4. COMMENTS BY AUTHORIZER

Mr. Remenap presented the 2015-16 Contract Performance Review, which the Board discussed.

He also reminded the Board of upcoming GVSU Charter Schools Office events.

5. PUBLIC COMMENT

There was no public comment.

6. ANNUAL ORGANIZATIONAL MEETING

a. Annual Organizational Appointments and Designations

The Board reviewed and discussed the annual organization appointments and designations.

b. Approval of the Annual Organizational Items Resolution

A motion was made by Ms. Holloway and supported by Mr. Losen to approve the Annual Organizational Items Resolution with the following appointments and designations:

- Board Officers comprised of James Dinnan as President, Tonishia Holloway as Vice President, and John Losen and Secretary-Treasurer;
- John Losen as the Chief Administration Officer;
- Tonishia Holloway and John Losen as the Discipline Appeal Committee;
- The PrepNet Board Representative as the Freedom of Information Officer;
- Joseph Urban of Clark-Hill as the Board Legal Counsel;
- Jason Pater as the AHERA Contact; and
- The Principal as the Title VI, Title IX, and Section 504 Coordinator.

The motion was approved unanimously.

7. DISCUSSION ITEMS

a. 3rd Quarter Financials and Invoices

The Board reviewed and discussed the 3rd quarter financials and invoices. Ms. Sharp and Mr. Angerer answered a question about dual enrollment.

b. 2017-18 School Calendar

The Board reviewed and discussed the proposed 2017-18 school calendar. Ms. Sharp answered a question about the timing of Spring Break.

c. 2017-18 Board Meetings Calendar

The Board reviewed the 2017-18 Board meetings calendar.

d. 2017-18 Parent and Student Handbook

The Board reviewed the proposed changes to the 2017-18 Parent and Student Handbook. Ms. Sharp reviewed the dress code changes. Mr. Angerer presented the changes to the Student Code of Conduct and Due Process Procedures relating to recent legislation on long-term

suspension/expulsion and restorative practices. The Board discussed the Due Process Procedures changes and Mr. Angerer and Ms. Sharp answered follow-up questions.

e. 2016-17 Final Amended Budget

The Board reviewed the 2016-17 final amended budget as presented. The Board discussed current and future marketing efforts to further promote the school in the community.

f. 2017-18 MHSAA Membership Resolution

The Board reviewed the 2017-18 MHSAA membership resolution as presented.

g. Criminal History Record Information (CHRI) Update and Resolution

Mr. McAnally summarized the latest status of the Criminal History Record Information process and the Board discussed the proposed resolution concerning the new state system, Criminal History Record Internet Subscription Service (CHRISS).

h. Board Vacancy

The Board discussed its current vacancy and committed to reaching out to contacts in Board members' personal and professional lives who may be a good fit.

8. BUDGET HEARING

a. CAO Open the Budget Hearing

A motion was made by Ms. Mulligan and supported by Mr. Losen to suspend the regular Board meeting and call the Budget Hearing to order. The motion was approved unanimously and the Budget Hearing was called to order at 10:34 a.m.

b. 2017-18 Preliminary Budget Discussion

Mr. Losen facilitated discussion of questions on the budget, stating that he had received a detailed overview of the budget process and assumptions from contact prior to the meeting and did not have any pressing concerns or questions.

c. Public Comment on 2017-18 Preliminary Budget

There was no public comment on the 2017-18 preliminary budget.

d. Close the Budget Hearing

A motion was made by Mr. Dinnan and supported by Mr. Losen to end the Budget Hearing and resume the regular Board meeting. The motion was approved unanimously and the Budget Hearing ended at 10:38 a.m.

9. ACTION ITEMS

A motion was made by Mr. Losen and supported by Ms. Mulligan to:

- Approve the March 1, 2017 Board Meeting Minutes as presented;
- Approve the 2017-18 School Calendar as presented;
- Approve the 2017-18 Board Meetings Calendar as presented;
- Approve the 2017-18 Parent and Student Handbook as presented;

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- Approve the 2016-17 Michigan General Appropriations Act (2016-17 Final Amended Budget) as presented;
- Approve the 2017-18 Michigan General Appropriations Act (2017-18 Preliminary Budget) as presented;
- Approve the 2017-18 MHSAA Membership Resolution as presented;
- Re-affirm the Board President as the Authorized Representative for Criminal History Record Information for Taylor Preparatory High School, and approve the school to enter into an agreement with the Michigan State Police for the purposes of appointing personnel to process fingerprint background check results and for meeting the requirements of the Criminal History Record Internet Subscription Service; and
- Approve the Board President to sign the Audit Engagement Letter with BDO.

The motion was approved unanimously.

10. BOARD COMMENTS

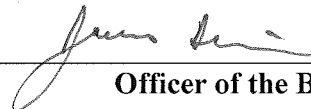
There were no Board comments.

11. PUBLIC COMMENT

There were no public comments.

12. ADJOURNMENT

A motion was made by Ms. Mulligan and supported by Mr. Losen to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 10:40 a.m.



Officer of the Board Signature